



## **Be SMART Program Waste Management Responsibilities**

All contractors participating or receiving funds through the Be SMART (a Better Buildings Initiative) program are required to create or obtain and follow a waste management plan. Plans to address waste generated by a proposed project must be created prior to commencement of work on the project. The waste management plan will describe the contractor's plan to dispose of any sanitary or hazardous waste (e.g., construction and demolition debris, old light bulbs, lead ballasts, piping, roofing material, discarded equipment, debris, and asbestos) generated as a result of the work. All Be SMART participating contractors and their sub-contractors are required to identify, maintain proper control, and provide documentation for the disposition of materials described in this plan. An objective of the waste management plan is to ensure that waste material generated from Be SMART projects will be diverted from direct landfill disposal whenever opportunities for recycling and reuse exist. Each contractor and subcontractor is required to follow this plan for the disposition of the waste generated by the contractor's and subcontractor's activity. Attachment D-1 provides a template for waste management plans required as part of a contractor's application to participate in the Be SMART program.

Participating contractors are responsible for submitting waste management plans to DHCD and Be SMART program staff as part of their application, and are also responsible for ensuring that work is in compliance with all Federal, state and local regulations for waste disposal. DHCD will review the waste management plans at the same time that the contractor's application is reviewed. Once DHCD has verified that a contractor meets the criteria necessary to be eligible for participation in the Be SMART program, DHCD may perform periodic reviews to ensure that the contractor is following the waste management plan. DHCD also requires contractors to complete a waste disposition report (Attachment D-2) following completion of a job funded through Be SMART. This report simply notes what types of waste materials were disposed of during the job, and how and where the material was disposed. This report is to be submitted to DHCD along with the other required reporting information.